

VILLAGE OF WEST WINFIELD
BOARD MEETING MINUTES
January 9, 2023

PRESENT: Mayor Thomson, Trustees: S. Smith; J. Murphy, T. Niederlander
Village Clerk, S. Van Duren; Codes Officer, M. Connors
D Sterling West Winfield Star

ABSENT: Trustee Wheat

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Thomson.

Motion to Authorize the Clerk Treasurer to pay the bills presented on abstract #8 dated 1/9/2023 was made by Trustee Murphy and seconded by Trustee Smith. Ayes: Thomson, Murphy, Niederlander, Smith: Nays: None

Motion to Approve the Minutes of the December meeting was made by Trustee Smith and seconded by Trustee Murphy. Ayes: Thomson, Murphy, Niederlander and Smith: Nays: None.

Motion to Approve the Treasurer's report was made by Trustee Smith and seconded by Trustee Murphy. Ayes: Thomson, Murphy, Niederlander and Smith: Nays: None

Department Reports:

Clerk/Treasurer:

A \$1,000 donation was received from the Greater Winfield Medical Building – to be used toward the ambulance expenses – a thank you note has been sent – donation has been applied toward the Stryker bill for new straps on the stretcher.

The following dates have been set for the 2023-24 Budget Workshops; January 16, 23, 30.
The workshops will take place 6PM in the library at Bisby Hall.

Codes: M Connors requested that a change be made to the safety checklist for rental properties; make mandatory that GFI's be six feet from the sink.

Concerns have been raised if the property at 369 W Main St. will be used as a residential or commercial building. M Connors will monitor the situation.

Streets: The '09 Ford truck is ready to be listed for sale. Trustee Murphy will look into placing it on Auctions International and/or Facebook Marketplace.

Water: Recently repaired water leaks at Curtis Avenue properties. Possible leak on Pleasant Street.

The Fire Hydrant on South St is scheduled to be replaced on Friday, January 13th – weather permitting.

Fire / Ambulance Department: No fire or ambulance call report was available. The fire department continues to work on grant applications. The Department was awarded a \$1,500 Grant from the DEC – to be matched by the Village.

COMMITTEE REPORTS:

Bisby Hall: Continue looking for a bench for in front of Bisby Hall

Clean Energy: No Report

Grants: The Village has received a \$55,350 Climate Smart Communities Project Grant to be used toward the development of the comprehensive plan for the village.

Zoning / Codes: Trustee Murphy is working on the rental property registration list and letters.

OLD BUSINESS:

- Employee evaluations – Mayor Thomson sent out a sample evaluation form for the board to review and make suggestions. Job descriptions need to be developed for DPW, clerk /treasurer, office assistant. The employee handbook needs to be updated and needs to include the sexual harassment policy and the reimbursement policy.

NEW BUSINESS:

- D. Barletta has reported that a truck parked at 416 Curtis Ave is parked partially in the street and it has been interfering with plowing of the street. He is requesting that it be towed. A letter will be sent to the property owner requesting that the truck be moved. A copy of the letter will also be placed on the truck. Towing will occur if no response is received from the property owner.
- New legislation allows local governments to offer a volunteer firefighter and ambulance worker property tax exemption – we will look into this for next year.
- Complaints have been received regarding the setting off of fireworks on North Street between Thanksgiving and New Year Eve. A letter will be sent to the owner of the property regarding the actions of their tenants requesting that they stop.
- Complaints have been made regarding speeding on South St. Discussion was held regarding the purchase of electronic speed signs alerting drivers of their speed. We need to look into possible grants.
- Water Street resident is the target of door knocking / window banging harassment – late at night. It is possible that it is an individual or group of teenagers. The Board requested the STAR print a request asking if anyone has any information.
- Mayor Thomson announced that he will not be seeking re-election.

Motion to Adjourn the meeting made by Trustee Murphy, seconded by Trustee Smith. Ayes: Thomson, Murphy, Niederlander and Smith: Nays: None

Meeting adjourned at 8:05 PM.

Respectfully submitted by
R Scott Van Duren
Village Clerk Treasurer

VILLAGE OF WEST WINFIELD
BOARD MEETING MINUTES
February 13, 2023

PRESENT: Mayor Thomson, Trustees: S. Smith; J. Murphy, C. Wheat, T. Niederlander
Village Clerk, S. Van Duren; Fire Chief Al Moxham, Codes Officer, M. Connors
West Winfield Star

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Thomson.

Motion to Authorize the Clerk Treasurer to pay the bills presented on abstract #9 dated 2/13/2023 was made by Trustee Wheat and seconded by Trustee Smith. Ayes: Thomson, Murphy, Wheat, Niederlander, Smith:
Nays: None

Motion to Approve the Minutes of the January 9th meeting, with corrections, was made by Trustee Smith and seconded by Trustee Wheat. Ayes: Thomson, Murphy, Niederlander, Wheat and Smith: Nays: None.

Motion to Approve the Treasurer's report was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Thomson, Murphy, Wheat, Niederlander and Smith: Nays: None

Department Reports:

Clerk/Treasurer:

Motion to Remove Eileen Ucekay from the signature card for the safety deposit box at Berkshire Bank and add R Scott Van Duren was made by Trustee Murphy and seconded by Trustee Smith. Ayes: Thomson, Murphy, Wheat, Niederlander, Smith: Nays: None

Motion for Budget Modification –to increase A3089 State Aid –(HWB) \$3,229.50, increase A9030.8 Social Security \$229.50, and increase A4510.1 ambulance salary \$3,000 was made by Trustee Wheat and seconded by Trustee Niederlander. Ayes: Thomson, Murphy, Wheat, Niederlander, Smith: Nays: None

The Board will meet on February 28th at 6:00pm in the library to work on the budget.

Codes: M. Connors issued a certificate of Occupancy for 369 W Main St. Owner is interested into turning front of building into commercial market – current construction doesn't meet codes for commercial operation.

A discussion regarding running the EV charging station from the village garage and disconnecting the charging station from the NYSEG pole was held – M. Connors said it is a possibility but the wiring will need to be updated and a cost benefit analysis should be done.

Streets / Water: Trustee Smith reported that Dan Barletta will be getting written estimates for the work on Fairview Circle and Fairview Drive. The Board prefers to have the work contracted out in order to free Dan up for other projects. Trustee Smith is working on finding grant funding from area representatives for repairing and upgrading the water system.

Fire / Ambulance Department: Fire Chief Moxham reported that there were 5 fire calls and 45 EMS calls (14 unanswered). The grant for air packs has been submitted by the grant writer, if we receive the grant our contribution will be \$10,000. Trustee Murphy presented the 10% Property Tax Exemption Law for Volunteer Fire and Ambulance personnel. A public hearing is set for the March 13th board meeting. The department is resurrecting the Junior Fire Fighter Program, 3 people are participating.

COMMITTEE REPORTS:

Bisby Hall: Trustee Smith continues looking for a bench for the front of Bisby Hall. Trustee Wheat will look into having one built by the school shop program.

Clean Energy: Trustee Wheat attended the MVEDD (Mohawk Valley Economic Development District) meeting regarding the availability of college interns for projects. A list of potential projects will be put together to see if there is a need for an intern. Power Market rebate program is starting to show up on the electric bills for people who signed up for the program.

Grants: Nothing to Report

Zoning / Codes: Trustee Murphy is working on the rental property registration list and letters.

OLD BUSINESS:

- Employee evaluations – Mayor Thomson sent out updated job descriptions for the DPW Dept. The employee handbook will need to be emailed out for the Board to review and make changes.
- The issue of speeding on South St. was discussed. Discussion was held regarding the purchase of electronic speed signs alerting drivers of their speed. We need to look into possible grants. Discussion also regarding the fact that children are in the area – we will look into putting up Children at Play signs.

NEW BUSINESS:

- Trustee Smith is looking into placing commemorative banners along the poles on Main St – these could be in honor of or in memory of a veteran.
- County Legislature R. Donley has received \$50,000 in ARPA money from Herkimer County. He will distribute the funds throughout the district based on written project proposals. The Village Board and Fire Department will work on a list of proposed projects or items to be submitted for his consideration.

Motion to Adjourn the meeting made by Trustee Murphy, seconded by Trustee Smith. Ayes: Thomson, Murphy, Wheat, Niederlander and Smith: Nays: None

Meeting adjourned at 8:00 PM.

Respectfully submitted by
R Scott Van Duren
Village Clerk Treasurer

VILLAGE OF WEST WINFIELD
BOARD MEETING MINUTES
March 13, 2023

PRESENT: Mayor Thomson, Trustees: S. Smith; J. Murphy, C. Wheat, T. Niederlander
Village Clerk, S. Van Duren; Codes Officer, M. Connors, West Winfield Star
D. Sterling

The meeting was held by ZOOM called to order at 6:30 PM by Mayor Thomson.

Motion to Authorize the Clerk Treasurer to pay the bills presented on abstract No.10 dated 3/13/2023 was made by Trustee Smith and seconded by Trustee Wheat. Ayes: Thomson, Murphy, Wheat, Niederlander, Smith: Nays: None

Motion to Approve the Minutes of the February 13th meeting, was made by Trustee Murphy and seconded by Trustee Smith. Ayes: Thomson, Murphy, Niederlander, Wheat and Smith: Nays: None.

Motion to Approve the Treasurer's report was made by Trustee Niederlander and seconded by Trustee Smith. Ayes: Thomson, Murphy, Wheat, Niederlander and Smith: Nays: None

Department Reports:

Clerk/Treasurer: One more budget workshop will be held on Monday, March 20th at 6PM in the library.

The 2023-2024 Village Budget Hearing will be held on April 10th.

Water: Trustee Smith reported that she has submitted a grant application through the web portal on Representative Stefanik's website.

Streets: The final selling price for the '09 Ford truck was \$10,600. We are waiting for the check from Auctions International.

Codes: M. Connors continues working with the owner of 369 W Main St – they are still interested in turning front of building into commercial market – current construction doesn't meet codes for commercial operation.

Trustee Murphy expressed concern over the build-up of debris behind Integrity Auto – the Village Board has requested that M. Connors take a look at the situation.

Fire / Ambulance Department: Trustee Murphy provided the fire report. There were 10 fire calls and 28 EMS calls. There are eight fire department members taking part in the Basic Fire Operations Course.

COMMITTEE REPORTS:

Bisby Hall: Trustee Smith continues looking for a bench for the front of Bisby Hall – The entrance way to Bisby Hall needs to be cleaned and the drywall repaired.

Clean Energy: Trustee Wheat reported that we should be hearing from the DEC regarding the next steps with the grant.

Zoning / Codes: Trustee Murphy is working on the rental property registration list and letters. A package of information will need to be created and sent out to the landlords. It should take one to two months for the registration process to be completed.

Grants: Trustee Smith will submit an application letter to County Legislature R. Donley for possible additional ARPA funding that is available from Herkimer County.

OLD BUSINESS:

- Employee evaluations – Mayor Thomson sent out updated job descriptions for the DPW Dept. The employee handbook has been sent out and board members are reviewing it for possible changes and updates.
- Trustee Smith is looking into placing commemorative banners along the poles on Main St – these could be in honor of or in memory of a veteran.

NEW BUSINESS: No Report

Motion to Enter into Executive Session to address personnel issues was made by Trustee Murphy and seconded by Trustee Wheat.

Motion to Exit Executive Session was made by Trustee Murphy and Seconded by Trustee Smith.

Results:

- Progress is being made toward implementing an employee evaluation system
- A list of village wide projects will be developed for the coming year – regular status reports will need to be provided
- Trustee Murphy will email the current project list spreadsheet

Motion to Adjourn the meeting made by Trustee Smith, seconded by Trustee Murphy. Ayes: Thomson, Murphy, Wheat, Niederlander and Smith: Nays: None

Meeting adjourned at 8:00 PM.

Respectfully submitted by
R Scott Van Duren
Village Clerk Treasurer

VILLAGE OF WEST WINFIELD
BOARDMEETING MINUTES
April 10, 2023

PRESENT: Mayor Smith, Trustees: J. Murphy, C. Wheat, T. Niederlander, C. Clark
Village Clerk, S. Van Duren; Fire Chief: A. Moxham, Codes Officer, M. Connors, West Winfield Star J. Smith,
M. Grann, S. Murphy, D. Sterling

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Smith.

Motion to Authorize the Clerk Treasurer to pay the bills presented on abstract No.11 dated 4/10/2023 was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Mayor Smith, Trustees Murphy, Wheat, Niederlander, Clark; Nays: None

Motion to Approve the Minutes of the March 13, 2023 was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

Motion to Approve the Treasurer's report was made by Trustee Wheat and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None

Public Hearing: 2023-2024 Budget Hearing: There were no comments from the general public. Motion to pass the 2023-2024 Village budget was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Mayor Smith, Trustees Murphy, Wheat, Niederlander, Clark; Nays: None

Public Hearing: 10% Property Tax Exemption for volunteer Fire and Ambulance Personnel residing within the Village of West Winfield. There were no comments from the general public.

Motion to pass Local Law #1-2023 10% Property Tax Exemption for volunteer Fire and Ambulance Personnel was made by Trustee Wheat and seconded by Trustee Niederlander. Ayes: Mayor Smith, Trustees Murphy, Wheat, Niederlander, Clark; Nays: None

Public Comment: Harry Lenz of the Route 20 Association addressed the board / provided overview of Route 20 Association and requested permission to install Route 20 Association signs on the welcome signs to the Village on Route 20 East and West. Motion to permit signage was made by Trustee Niederlander and seconded by Trustee Murphy. Ayes: Mayor Smith, Trustees Murphy, Wheat, Niederlander, Clark; Nays: None

Department Reports:

Clerk/Treasurer: Request to declare surplus – Dell Computer System (Win XP); Brother Printer; Brother FAX machine/carbon paper cartridges; Items will be donated or destroyed. Fire Chief Moxham may know of a fire department that may be able to use the computer.

Motion to Declare surplus items was made by Trustee Wheat and seconded by Trustee Murphy. Ayes: Mayor Smith, Trustees Murphy, Wheat, Niederlander, Clark; Nays: None

Water: No Report

Streets: The North Street paving project will begin on Monday – First phase will be drainage system.

Codes: M. Connors has renewed a couple of permits / issued a snow removal warning / needs clarification as to what work is being done to the medical building.

Fire / Ambulance Department: Chief Moxham reported that there were 28 EMS and 6 Fire Calls / provided information on the battery operated “jaws of life”.

COMMITTEE REPORTS:

Bisby Hall: No Report

Clean Energy: Trustee Wheat reported on webinar he attended on grant applications and possible sources of grant funding. He is working with D Barletta and M Connors on rerouting the electric supply for EV charging station. In May a group from MVEDD will be coming to talk about sources of grants and other possible sources of assistance on projects. The Town has expressed interest in joining the Village with creating a comprehensive plan.

Grants: No Report

Zoning / Codes: No Report

OLD BUSINESS:

- Employee evaluations / Job Descriptions – Mayor Smith will be going over the DPW descriptions with D Barletta.
- Mayor Smith is looking into placing commemorative banners along the poles on Main St – these could be in honor of or in memory of a veteran.

NEW BUSINESS:

- ARPA Allocation of \$17,500 additional funds from Ray Donnley / Herkimer County:
\$10,000 – Jaw of Life – Fire Department
\$ 5,000 – toward pump house building project
\$ 2,500 – electronic digital speed sign
- Community Activity Committee – Trustee Clark will oversee this new committee with assistance from J. Capraro and M.L. Pustay. Its purpose will be to develop community activities throughout the year.

Motion to Adjourn the meeting made by Trustee Murphy, seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None
Meeting adjourned at 8:00 PM.

Respectfully submitted by
R Scott Van Duren
Village Clerk Treasurer

VILLAGE OF WEST WINFIELD
BOARDMEETING MINUTES
May 8, 2023

PRESENT: Mayor Smith, Trustees: J. Murphy, C. Wheat, T. Niederlander, C. Clark
Village Clerk, S. Van Duren; D. Barletta Fire Chief: A. Moxham, Codes Officer, M. Connors, D. Sterling, West
S. Murphy, Winfield Star

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Smith.

Motion to Authorize the Clerk Treasurer to pay the bills presented on abstract No.12 dated 5/8/2023 was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Mayor Smith, Trustees Murphy, Wheat, Niederlander, Clark; Nays: None

Motion to Approve the Minutes of the April 8, 2023 was made by Trustee Niederlander and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

Motion to Approve the Treasurer's report was made by Trustee Murphy and seconded by Trustee Clark. Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None

Department Reports:

Clerk/Treasurer:

Motion to Approve Mayor Smith sign the 2023 – 2024 Tax Warrant was made by Trustee Niederlander and seconded by Trustee Murphy. Ayes: Mayor Smith, Trustees Murphy, Wheat, Niederlander, Clark; Nays: None

The Village Board will meet on Tuesday, May 30th to close fiscal year 2022-2023.

Water: Dan Barletta reported that the fire hydrant by 288 North St may need to be moved back. The fire hydrant by 264 North St. needs to be removed. There are several water shutoffs along North Street that will need to be relocated due to the paving project. Trustee Murphy pointed out that the hydrant by 332 North Street needs to be turned – the outlets are facing the bank. The hydrant on South Street still needs to be done.

Streets: Dan Barletta suggested that Academy & Feen Street should be paved this year. Dan will get quotes.

Codes: M. Connors reported that he has issued a couple of permits. He has had interest from a company looking for zoning regulations regarding the installation of solar panels.

Fire / Ambulance Department: Chief Moxham reported that there were 33 EMS Calls (11 Calls rolled) and 7 Fire Calls. The tanker truck has “pinhole” in the tank and will need to be repaired – the department is in the process of finding someone who can make the repair. The pine trees behind the fire hall need to be removed – Dan Barletta has offered to remove them on his own time at no cost to the Village. He has requested that the fire department provide assistance with labor and a woodchipper. Trustee Murphy requested that pipe repair for the fire department septic system be a local repair company.

COMMITTEE REPORTS:

Bisby Hall: Dan Barletta has a bench for the front of Bisby hall that may be used temporarily while a permanent bench can be found. Mayor Smith has contacted Adirondack Restoration regarding small cracks in the new columns that need to be repaired. Suggestion was made to treat the columns to prevent water from seeping into the concrete.

Clear Energy: Trustee Wheat reported that a resource group from MVEDD will be coming to the Village on May 23rd at 1:30 PM to talk about possible projects and sources of funding for the projects. The Town has expressed interest in joining the Village with creating a comprehensive plan. Trustee Wheat will be meeting Anthony from MVEDD and Mike Peo from the Town Board to discuss how to proceed and incorporate the Town of Winfield.

Community Activity Committee: No Report

Grants: No Report

Zoning / Codes: The letters for the rental registration needs to be sent out by the Clerk's Office.

OLD BUSINESS:

Motion to Approve Job descriptions for Public Works Department Employee Level 1 & 2; Village Clerk-Treasurer and Office Clerk was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Mayor Smith, Trustees Murphy, Wheat, Niederlander, Clark; Nays:

NEW BUSINESS:

- Trustee Murphy presented information on solar powered radar speed signs for North Street and Fairground Rd.

Motion to Approve the purchase of two solar powered radar speed signs was made by Trustee Wheat and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

The Clerk will contact New York State DOT to see what needs to be done regarding the sign for North Street.

Motion to Enter in Executive Session to discuss staffing of the ambulance was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

Motion to Exit Executive Session was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

Results of Executive Session: A report will be presented regarding; the personnel required to operate the ambulance as well as the cost of adding additional personnel.

Motion to Adjourn the meeting made by Trustee Murphy, seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None
Meeting adjourned at 8:00 PM.

Respectfully submitted by
R Scott Van Duren
Village Clerk Treasurer

VILLAGE OF WEST WINFIELD
BOARDMEETING MINUTES
June 12, 2023

PRESENT: Mayor Smith; Trustees: J. Murphy, C. Wheat, T. Niederlander, C. Clark
Village Clerk, S. Van Duren; D. Barletta; Fire Chief: A. Moxham; Codes Officer, M. Connors; Star

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Smith.

Motion to Authorize the Clerk Treasurer to pay the bills presented on abstract No.1 dated 6/12/2023 was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Mayor Smith, Trustees Murphy, Wheat, Niederlander, Clark; Nays: None

Motion to Approve the Minutes of the May 8, 2023 was made by Trustee Niederlander and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

Public Comment:

Kerri Johnson addressed the Board regarding her son who is legally blind and regularly walks through the Village with his guide dog. The following items were brought to the attention of the Board:

The faded crosswalks throughout the Village need to be re-stripped especially at the corner of E. Main and Fairground Rd. (by the Middle School).

The sidewalks along Main St need to be repaired – this would benefit everyone and make the Village more accessible to everyone.

The crosswalk at the town park is also very dangerous. Traffic seems to ignore the crosswalk signs and the crossing lights don't flash long enough to allow a person to cross safely. The speed of the traffic is also an issue.

The Board was in agreement that the striping needs to be done. The Village will work with the State DOT on possible signage and address the crosswalk issue at the park entrance. The Board will reach out to State and Federal representatives to see what financial assistance can be obtained. The Village is unable to do sidewalk repair at this time. It may be possible to find grant funding for the possibility of future sidewalk repairs.

Joan McKenzie presented two possible day trips for area youth:

1. July 12 - Utica Zoo Tour – The cost of admission, guided tour and lunch will be provided by the Village. There is a limit of 20 people. A bus will be requested from Mount Markham.
2. August 18th - Glimmerglass Youth Opera – Glimmerglass Opera is providing 20 free tickets as well as a free lunch. The only cost to the Village will be the bus rental from Mount Markham.

Chaperones will need to be organized for both trips.

Joan will work with Trustee Clark on organizing the details of the trips.

Motion to Proceed with planning and authorizing the payment for the trips was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

Department Reports:

Clerk/Treasurer:

Motion to Approve payment of supplies purchased from Ferguson Water Works for the North Street project from ARPA funds was made by Trustee Niederlander and seconded by Trustee Murphy. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

Water: D. Barletta provided an overview of the Lead Water Line Inventory program that will be required by the State and the County Health Department. Every property / water service line will need to be inspected for lead components. The Village will need to have access to all the properties in order to conduct the inventory. The Village will be responsible for the cost of replacing lead components. Grant opportunities are available but will need to be researched.

Streets:

D. Barletta requested that the Board approve the purchase of a new skid steer – after the trade in the cost quoted by Clinton Tractor will be \$9,000.00.

Motion to Approve the purchase of a new skid steer was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

Trustee Murphy indicated that the No Parking signs on Academy need to be replaced as well as the Do Not Enter sign by the post office. D. Barletta will look into in.

Codes: M. Connors has received questions regarding the rental property registration program. He asked when the information would be sent out. The clerk's office will be sending the information packets out this week.

The Board discussed the overgrown lawns at several Village residences. M. Connors will take care of notifying the property owners.

Trustee Murphy requested that M. Connors find ordinances from other municipalities regarding "junk yards".

Fire / Ambulance Department: Chief Moxham reported that there were 37 EMS Calls and 3 Fire Calls.

The fire department has received a grant in the amount of \$194,228.57 and the Village will need to contribute \$9,711.43. The grant will be used to purchase new air-packs.

Chief Moxham will continue working with the grant writer and searching for additional grants.

Six new members have joined the fire department.

The anticipated delivery date for the new fire truck is August of 2024.

COMMITTEE REPORTS:

Bisby Hall: No Report

Clean Energy: Trustee Wheat met with representatives from MVDD. They walked through the Village looking for potential projects and how the Hiteman site may be utilized. Trustee Wheat will be receiving a report of the visit and will send it out once he receives it.

The comprehensive plan project is moving slowly. The OCCA has lost its' writing staff. The project is moving from OCCA to MVDD.

Community Activity Committee:

Trustee Clark presented a proposal for a raised bed community garden on the former Hiteman site. Other area organizations may be approached for participation. There was a discussion regarding extending a water line to the site as well as the possible need for surveillance.

Grants:

Zoning / Codes:

OLD BUSINESS:

Hometown Heroes Flags – Mayor Smith met with representative of the Oneida County Daughters of the American Revolution (DAR) regarding installing banners dedicated to area veterans. The cost of the flag will be covered by the DAR with the Village picking up the cost of the hardware if families or the VFW cannot pay the cost for installation. The Board expressed interest in pursuing the banner installation for next year. A committee will need to be created. Advertising to promote application for the banners will need to be done well in advance for next year.

NEW BUSINESS:

Mayor Smith expressed interest in creating a community garden on the Hiteman Site.

The Board granted permission for the West Winfield Garden Club to use the Village green for the Village garage sales on July 22.

Fairview Drive area residents sent in the following questions:

When will the damaged top soil from water repairs be repaired?

D. Barletta will take care of this.

The street signs for Fairview Dr and Cr are faded and need to be replaced.

New signs will need to be ordered.

The Bushes at the yellow house on the corner of Fairview Dr and Fairground Rd need to be trimmed.

D. Barletta will look into it.

Keith Watkins reviewed the investment policy – he highlighted a few changes that are needed.

Mayor Smith requested D. Barletta to provide the estimated size of the salt shed so the Village can begin the process of applying for a grant.

Mayor Smith requested that \$6,000 of the fire equipment budget be put towards the Jaws of Life purchase. Trustee Murphy agreed.

Motion to Adjourn the meeting made by Trustee Wheat, seconded by Trustee Clark. Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None
Meeting adjourned at 8:00 PM.

Respectfully submitted by
R Scott Van Duren
Village Clerk Treasurer