

VILLAGE OF WEST WINFIELD  
BOARDMEETING MINUTES  
July 10, 2023

PRESENT: Mayor Smith; Trustees: J. Murphy, T. Niederlander, C. Clark, C. Wheat (ZOOM);  
Village Clerk, S. Van Duren; Fire Chief: A. Moxham; Codes Officer, M. Connors

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Smith.

**Motion to Authorize** the Clerk Treasurer to pay the bills presented on abstract No.2 dated 7/10/2023 was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Motion to Approve** the Minutes of the June 12, 2023 meeting was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

**Motion to Approve** the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

**Public Comment:**

Mr. Pavlick addressed the Board with his concerns regarding the Rental Property Registration Law. He feels the law is "overreaching" and doesn't feel that an inspection fee should be charged to the property owner. Trustee Niederlander suggested that the Board review the laws to see if any changes are warranted.

Mrs. Pope addressed the Board regarding her neighbors violating the open burning law; the Board instructed her to contact 911 or the fire department to report the open fire if it happens again. She presented the Board with an article from the Waterville Times which references the Village of Waterville's open burning law. Mrs. Pope also inquired as to possible codes violations on D. Barletta's property on Mill St. The codes officer will investigate the issue.

**Department Reports:**

**Clerk/Treasurer:** The youth trip to the Utica Zoo has been canceled due to the lack of interest.

**Water:** No issues reported

**Streets:** No issues reported

**Codes:** M. Connors reported that charging for rental and commercial property inspections isn't unusual. From a safety standpoint this law allows the codes officer to address all codes issues ... without it the codes officer would only be permitted to take action on that particular complaint and any additional code violations found would require a new complaint.

**Fire / Ambulance Department:** Chief Moxham reported that there were 33 EMS Calls and 10 Fire Calls.

## **COMMITTEE REPORTS:**

**Bisby Hall:** No Report

**Clean Energy:** Trustee Wheat reported that he and Mayor Smith attended a workshop sponsored by the Regional Economic Development Council. This agency has resources available to assist the Village with finding funding for future programs.

Representatives from Mohawk Valley Economic Development District (MVDD) visited the Village and met with Mayor Smith and Trustee Wheat. They discussed possible community projects and funding sources. A written report has been created and is available in the Village office.

Due to staffing issues the OCCA will be unable to assist the Village with creating the comprehensive plan. MVDD will be taking over from OCCA. The Town of Winfield will be joining the Village to create one unified comprehensive plan.

### **Community Activity Committee:**

- A committee has been created for the Hometown Heroes Flags project.

**Grants:** Mayor Smith will be working on a grant for the salt shed.

## **OLD BUSINESS:**

- Mayor Smith has cancelled the idea of community garden on the Hiteman Site due to a lack of interest.
- Trustee Murphy has requested quotes for the crosswalk striping.
- Dan Barletta is working on ordering the new street signs for Fairview Drive and Circle.
- Mayor Smith reported that the DOT will be conducting a safety study on the crosswalk to the Town Park.

**NEW BUSINESS:** No New Business Reported

**Motion to Enter into Executive Session** to discuss a legal matter was made by Trustee Murphy and seconded by Trustee Clark.

**Motion to Exit Executive Session** was made by Trustee Niederlander and seconded by Trustee Murphy.

No decision was made at this time

**Motion to Adjourn** the meeting made by Trustee Murphy, seconded by Trustee Clark. Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None  
Meeting adjourned at 8:00 PM.

Respectfully submitted by  
R Scott Van Duren  
Village Clerk Treasurer

VILLAGE OF WEST WINFIELD  
BOARDMEETING MINUTES  
August 8, 2023

PRESENT: Mayor Smith; Trustees: J. Murphy, T. Niederlander, C. Clark, C. Wheat  
Village Clerk, S. Van Duren; Fire Chief: A. Moxham

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Smith.

**Motion to Authorize** the Clerk Treasurer to pay the bills presented on Abstract No.3 dated 8/8/2023 was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Motion to Approve** the Minutes of the July 10, 2023 meeting was made by Trustee Niederlander and seconded by Trustee Murphy. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

**Motion to Approve** the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

**Department Reports:**

**Clerk/Treasurer:** The Annual Financial Report has been submitted to the State.

The Board adopted the updated Discrimination and Harassment Policy.

**Motion to Accept** New Discrimination and Harassment policy was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

The regularly scheduled September Board meeting has been rescheduled from 9/11 to 9/18.

**Water:** No issues reported

**Streets:** The new skid steer will be delivered on August 9<sup>th</sup>. D. Barletta will provide the Clerk with the information to order replacement street signs.

**Codes:** 3 building permits were issued; 2 decks and one for repair work on exterior wall at the Talbot House.

**Fire / Ambulance Department:** Chief Moxham reported that there were 34 EMS Calls and 10 Fire Calls.

The Aerial Truck needs repairs. The estimate is currently \$33,000.00 but will increase. Chief Moxham will check to see if the fire department is required to have the truck.

The Jaws of Life will be delivered on August 21<sup>st</sup>.

Henry Hiteman Engine & Hose FD presented the Village with a check for \$3,000.00 to be deposited into the Fire Apparatus Reserve Fund.

## **COMMITTEE REPORTS:**

**Bisby Hall:** Nothing to Report

**Clean Energy:** Trustee Wheat continues to work on the Comprehensive Plan. He is waiting for written confirmation from MVED that they will honor the in-kind service contribution that was in the original proposal. There is also a question as to the Town's share of the money needed for in-kind services.

**Community Activity Committee:** A discussion was held regarding the planning of a community picnic for next summer.

**Grants:** Mayor Smith spoke to the Mr. Piseck of the Herkimer County IDA regarding a possible grant for the salt shed. The cost of the shed is less than the threshold for IDA funding. Mayor Smith will be meeting with Mr. Piseck and our County Legislator Ray Donely if there are other grants for which we may be eligible.

## **OLD BUSINESS:**

- Trustee Murphy received a quote for \$840.00 from Cedarville Striping for cross walk striping.

**Motion to have striping** done was made by Trustee Niederlander and seconded by Trustee Murphy.  
Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

- D. Barletta will provide the information needed to order the new street signs.
- Trustee Murphy suggested that the four oval "Welcome to West Winfield" signs be replaced. D. Barletta will contact Valley Signs for a quote on four new signs that are more weather resistant.

**NEW BUSINESS:** No New Business Reported

**Public Comment:** An email from Renee Dugan regarding a water drainage issue was discussed. Trustee Niederlander will compose a letter to Ms. Dugan outlining the Village Board's position on the issue.

**Motion to Enter into Executive Session** to discuss Ambulance personnel issues was made by Trustee Murphy and seconded by Trustee Clark.

**Motion to Exit Executive Session** was made by Trustee Niederlander and seconded by Trustee Murphy.

**Motion to Begin Operating** the Ambulance on a 24/7 scheduled was made by Trustee Niederlander and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

**Motion to Adjourn** the meeting made by Trustee Murphy, seconded by Trustee Clark. Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None

Meeting adjourned at 8:40 PM.

Respectfully submitted by  
R Scott Van Duren  
Village Clerk Treasurer

VILLAGE OF WEST WINFIELD  
BOARD MEETING MINUTES  
September 18, 2023

PRESENT: Mayor Smith; Trustees: J. Murphy, T. Niederlander, C. Clark, C. Wheat;  
Village Clerk, S. Van Duren; Fire Chief: A. Moxham; Codes Officer M. Connors

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Smith.

**Motion to Authorize** the Clerk Treasurer to pay the bills presented on Abstract No.4 was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Motion to Approve** the Minutes of the August 8, 2023 meeting was made by Trustee Wheat and seconded by Trustee Murphy. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

**Motion to Approve** the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

**Department Reports:**

**Clerk/Treasurer:**

A check in the amount of \$19,506.79 was written to Henry Hiteman for an additional 2% Fire Tax payment from the State of New York.

Motion to Approve the parade permit for the Mount Markham homecoming parade was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

**Water:** The fire hydrant on South Street has been replaced.

**Streets:** The replacement street signs have been ordered. The State painted the crosswalk throughout the Village.

**Codes:** A fire inspection was done for the Head Start program located in the Federated Church – no issues were found – inspection passed. M. Connors reported that fire inspections are required to be done yearly on all businesses. He has started to organize the paperwork for the process to begin.

Motion not to charge businesses for the fire inspection was made by Trustee Murphy and seconded by Trustee Clark. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

**Fire / Ambulance Department:** Chief Moxham reported that there were 47 EMS Calls and 7 Fire Calls.

Work is being done on the aerial truck and Truck 128.

Trustee Murphy suggested the purchase of new scheduling / time keeping software called Homebase, to assist with the scheduling and time keeping of the additional ambulance staff. The estimated yearly cost is \$240 if paid by credit card.

Motion to purchase Homebase software was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat and Clark; Nays: None

## **COMMITTEE REPORTS:**

**Bisby Hall:** Mayor Smith approached J. Baker regarding the cleaning up and repair to the entranceway of Bisby Hall

**Clean Energy:** Anthony from MVEDD is working on submitting paperwork to the DEC.

**Community Activity Committee:** The CAC need to begin planning activities for Halloween and Christmas.

**Grants:** Fire Chief Moxham is beginning to work on next years grants focusing on turnout gear. Mayor Smith spoke with State Senator Griffo – his office may be able to assist in researching / finding grants for which the Village may be eligible.

## **OLD BUSINESS:**

- Radar Speed Signs – clarification on sign placement was required and the application was updated.
- The replacement street signs have been ordered.

## **NEW BUSINESS:**

- Mayor Smith would like to form a committee devoted to the creation of a community building as well as developing a building fund.
- The Community Activity Committee will be working on Halloween and Christmas activities

**Public Comment:** NONE

**Motion to Adjourn** the meeting made by Trustee Wheat, seconded by Trustee Murphy.  
Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None  
Meeting adjourned at 7:16 PM.

Respectfully submitted by  
R Scott Van Duren  
Village Clerk Treasurer

VILLAGE OF WEST WINFIELD  
BOARD MEETING MINUTES  
October 9, 2023

PRESENT: Mayor Smith; Trustees: J. Murphy, T. Niederlander, C. Wheat; Village Clerk, S. Van Duren;  
Fire Chief: A. Moxham; Codes Officer M. Connors; D. Barletta  
ABSENT: C. Clark

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Smith.

**Motion to Authorize** the Clerk Treasurer to pay the bills presented on Abstract No.5 was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Niederlander; Nays: None

**Motion to Approve** the Minutes of the September 18, 2023 meeting was made by Trustee Niederlander and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat; Nays: None

**Motion to Approve** the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat; Nays: None

**Department Reports:**

**Clerk/Treasurer:**

Williamson software is now being used for all water billing and the online payment of water bills by credit card is running.

The DEC requested permission to post "fishing permitted" signs along Village property that is adjacent to the Unadilla River.

**A Motion to Permit** the DEC to post "fishing permitted" signs was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat; Nays: None

**Water:** D. Barletta reported that he fixed a water leak on West Main. A brief background of the issue with the water pipes at 353 North St was provided.

**Streets:** D. Barletta reported that he has ordered the replacement street signs.

**Codes:** M. Connors reported no permits have been issued this month. He has received complaints regarding the conditions of 299 W Main St. At this time, he is unable to enter the property without permission from the home owner. The building may have to be declared uninhabitable. Work is being done to the exterior to 134 South St. A permit has been issued for the work to be done but the property is still uninhabitable and cannot be rented until it has been brought up to code.

**Fire / Ambulance Department:** Chief Moxham reported that there were 44 EMS Calls and 10 Fire Calls.

Trustee Murphy presented the Board with a list of new hires for the Ambulance Department:

A. Banker, J. Gottoso, K. Bunce, J. Cook and K. Bunce

**A Motion to accept** the new hires was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat; Nays: None

Trustee Murphy requested that future new hires for the Ambulance Dept, be approved by email instead of waiting until the next board meeting.

**Motion to allow** new hires to be approved via board email was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat; Nays: None

**COMMITTEE REPORTS:**

**Bisby Hall:** Mayor Smith requested that D. Barletta have J. Baker clean and repair the entranceway of Bisby Hall.

**Clean Energy:** Trustee Wheat reported that he is still waiting to hear on the grant for the comprehensive plan.

**Community Activity Committee:** Planning for the Halloween party at the fire hall is underway.

**Grants:** Nothing to Report

**Zoning / Codes:** Putting together the zoning and codes information will be a project for 2024.

**OLD BUSINESS:**

- Radar Speed Signs – clarification on sign placement was required and the application was updated.
- The replacement street signs have been ordered.
- Mayor Smith would like to form a committee devoted to the creation of a community building as well as developing a building fund.

**NEW BUSINESS:** Mayor Smith provided an update on the South Street bridge. The sidewalk on the west side of the bridge will be closed until the bridge is replaced. A date for the bridge replacement is unknown.

**Public Comment:** NONE

**Motion to Enter Executive Session** to discuss water service legal issue at a North St. residence was made Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat; Nays: None

Motion to Exit Executive Session was made by Trustee Niederlander and seconded by Trustee Wheat. Ayes: Smith, Murphy, Niederlander, Wheat; Nays: None

Trustee Wheat will send a letter to Mr. & Mrs. Baily requesting they allow Dan Barletta access to their basement in order for Dan to estimate the repair work and the cost. Because the cause of the damage may be the result of the Herkimer County's North Street repair project the Village will share in the cost of the repairs.

**Motion to permit** Trustee Wheat to contact the Baileys was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander, Wheat; Nays: None

**Motion to Adjourn** the meeting made by Trustee Wheat, seconded by Trustee Murphy.

Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None

Meeting adjourned at 7:42PM.

Respectfully submitted by  
R Scott Van Duren  
Village Clerk Treasurer



VILLAGE OF WEST WINFIELD  
BOARD MEETING MINUTES  
November 13, 2023

**PRESENT:** Mayor Smith; Trustees: J. Murphy, T. Niederlander, C. Wheat C. Clark; Village Clerk, S. Van Duren (ZOOM); Fire Chief: A. Moxham; Codes Officer M. Connors; D. Barletta, Sean Murphy, Don Sterling, Mary Lou Pustay, Joann Capraro, Tori Roberts, West Winfield Star

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Smith.

**Motion to Authorize** the Clerk Treasurer to pay the bills presented on Abstract No.6 was made by Trustee Wheat and seconded by Trustee Murphy. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Motion to Approve** the Minutes of the October, 2023 meeting was made by Trustee Niederlander and seconded by Trustee Clark. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Motion to Approve** the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Community Activity Committee:** The members of the CAC gave a presentation on the potential plans for the Village Holiday Festival - scheduled for Saturday, December 9<sup>th</sup>. An information newsletter will be put together – the clerk's office will make copies and mail out to Village residents.

A Motion to provide funding for the Holiday Festival not to exceed \$1,000 was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Department Reports:**

**Clerk/Treasurer:**

A resolution for \$17,037.15 in unpaid property taxes to be sent to Herkimer County was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

A resolution abolishing the Village Voter Registration Day for the 2024 Village General Election was made by Trustee Murphy and seconded by Trustee Clark. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Water:** D. Barletta is working on outdoor projects relating to the water system before the winter weather starts. The water issue at the Baileys has been resolved. The overhead doors at the new generator room at the pump house will be installed next week.

**Streets:** Nothing to Report

**Codes:** M. Connors reported he has conducted 7 rental inspections. Fire inspections for area businesses will begin soon. 299 W Main St – “unsafe structure sign” has been posted on the property. Owner of the property is deceased and is now occupied by the son. He hasn't addressed the codes issues. The Board suggested M. Connors speak with the Town/Village Court as to how to enforce the codes violations since the current occupant is not the owner. Trustee Murphy brought up the condition of 459 E Main St – this was a land bank property and it doesn't appear that the owner is making timely progress on rehabbing the property. M Connors will check with the Land Bank to see what the status of the project is.

**Fire / Ambulance Department:** Chief Moxham reported that there were 50 EMS Calls and 6 Fire Calls.

There has been some improvement in the number of answered calls with the added ambulance personnel. Drivers are still needed. We are trying to find ways to recruit additional drivers. Work is started on the 2024 FEMA Grant.

Trustee Murphy presented the Board with three new hires for the Ambulance Department:

A. Berringer - Basic EMT / Driver; Brando – Driver Only; F. Grippe - Paramedic

**A Motion to accept** the new hires was made by Trustee Niederlander and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

### **COMMITTEE REPORTS:**

**Bisby Hall:** Dan is finishing outside projects before starting the rehab of the entrance way.

**Clean Energy:** Nothing to Report

**Community Activity Committee:** See Above

**Grants:** Trustee Wheat reported that work on the Comprehensive Plan is moving slowly.

**Zoning / Codes:** Committee on hold until 2024

### **OLD BUSINESS:**

- Radar Speed Signs – Permit has been granted by NYS DOT – Trustee Murphy will order
- The replacement street signs are in / waiting for the hardware to do the install

**NEW BUSINESS:** NONE

**Public Comment:** NONE

**Motion to Adjourn** the meeting made by Trustee Wheat, seconded by Trustee Murphy. Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None

Meeting adjourned at 7:42PM.

Respectfully submitted by  
R Scott Van Duren  
Village Clerk Treasurer

VILLAGE OF WEST WINFIELD  
BOARD MEETING MINUTES  
December 11, 2023

PRESENT: Mayor Smith; Trustees: J. Murphy (ZOOM), T. Niederlander (ZOOM), C. Wheat, C. Clark; Village Clerk, S. Van Duren; Codes Officer M. Connors; D. Barletta  
Sean Murphy, Don Sterling, West Winfield Star

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Smith.

**Motion to Authorize** the Clerk Treasurer to pay the bills presented on Abstract No.6 was made by Trustee Wheat and seconded by Trustee Murphy. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Motion to Approve** the Minutes of the October, 2023 meeting was made by Trustee Niederlander and seconded by Trustee Clark. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Motion to Approve** the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Public Comment:** Codes Officer, M. Connors introduced the Sticklers, they are requesting a zoning/housing code variance. A manufactured home (single wide trailer) on their property was lost to a fire last month and they wish to replace it with another. M. Connors did state that the original trailer is listed as an improvement to the property with Herkimer County Real Property Dept. The board reviewed the Village housing / zoning codes and are willing to grant permission but will seek the advice of the Village attorney Pat Quin.

Trustee Murphy suggested that the board grant permission pending approval of Attorney Quinn.

**Motion to Grant** the replacement of the trailer based on the fact that there had been one on the property for over sixty years and because the trailer was destroyed by a fire; and the property is large enough to accommodate the trailer and an existing house; that the new trailer be placed on a cement pad in the same location as the prior structure; the trailer will need to be replaced within 6 months; this motion is contingent upon the approval of the Village attorney. Motion made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Niederlander, Clark; Nays: None

**Department Reports:**

**Clerk/Treasurer:** The Eastern Star donated \$689.00 for the purchase of the Christmas Banners. A \$50.00 donation was received from Lisa Zoller to be put toward the cost of the poles for the Christmas banners.

**Water:** D. Barletta reported that the doors are ready to be installed on the new generator room at the water pump house.

**Streets:** Nothing to Report

**Codes:** M. Connors reported he has conducted 6 rental inspections. Fire inspections for area businesses will begin soon. 299 W Main St – "unsafe structure sign" has been posted on the property. Owner of the property is deceased and is now occupied by the son. He hasn't addressed the codes issues. The Board suggested M. Connors speak with the Town/Village Court as to how to enforce the codes violations since the current occupant is not the owner. Trustee Murphy brought up the condition of 459 E Main St – this was a land bank property and it doesn't appear that the owner is making timely progress on rehabbing the property. M Connors will check with the Land Bank to see what the status of the project is.

**Fire / Ambulance Department:** Chief Moxham emailed his report. There were 47 EMS Calls and 7 Fire Calls. EMS calls turned over 12 calls 6 no crew, 6 no driver. 5 of the 6 that we had no crew for was from 12am to 6 am, 1 from 6pm to 12am. No driver calls were during the day from 6am to 6pm. The air packs are in and Al is working on requesting funds from FEMA. Trustee Murphy will contact Priority Billing to find a report that will show what has been billed and what is outstanding.

### **COMMITTEE REPORTS:**

**Bisby Hall:** D. Barletta will start working toward cleaning and repairing the entrance way to Bisby Hall. The fire extinguishers in Bisby Hall have been inspected.

**Clean Energy:** Trustee Wheat attended a webinar on Grid Resilience and Innovation Partnership Grants. The program presented information on applying for Federal funding for projects whose goals would be furthering clean energy efforts and working toward resilience in our community.

No clear start date has been set for work to begin on the comprehensive plan.

**Community Activity Committee:** Positive feed back from the community on the Village Holiday Festival. The committee is starting to make plans for possible spring and summer activities. Ticket sales from the quilt raffle, which was donated by Claudia Dugan, raised \$211.00. The proceeds of the raffle went to the community food bank.

**Grants:** Trustee Wheat reported that work on the Comprehensive Plan is moving slowly

**Zoning / Codes:** Committee on hold until 2024

### **OLD BUSINESS:**

- Radar Speed Signs – Trustee Murphy is getting an updated cost of the signs
- The replacement street signs / poles are in and should be installed soon
- The Welcome to West Winfield signs are ready, Dan will pick them up and install them.

**NEW BUSINESS:** PILOT program request for the Watkins property – Solar Project – according to P. Quinn the Village has until December 31<sup>st</sup> to notify the solar company if we will enter into a PILOT program. Sandy will check with the Town of Winfield to see what they are planning to do as a majority of the solar project is located in the Town.

Jessie Ravage is finishing the historical survey of the Village. She is hoping to present the report at the board meeting in January.

**Motion to Adjourn** the meeting made by Trustee Wheat, seconded by Trustee Murphy.  
Ayes: Smith, Murphy, Wheat, Niederlander and Clark; Nays: None  
Meeting adjourned at 7:30PM.

Respectfully submitted by  
R Scott Van Duren  
Village Clerk Treasurer