

VILLAGE OF WEST WINFIELD  
BOARD MEETING MINUTES  
August 14, 2024

PRESENT: Mayor Smith; Trustees: J. Murphy, C. Wheat, T. Niederlander (ZOOM);  
Codes Officer M. Connors; Fire Chief, Al Moxham  
ABSENT: C. Trustee Clark, Village Clerk, S. Van Duren

The Village Board meeting was called to order at 6:30 PM by Mayor Smith.

**Motion to Authorize** the Clerk Treasurer to pay the bills presented on Abstract No.03 General Fund \$69,652.29 and Water Fund \$2,180.56 was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Niederlander. Absent: C. Clark. Nays: None

**Motion to Approve** the Minutes of the July 8, 2024 meeting was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Niederlander. Absent: C. Clark. Nays: None

**Motion to Approve** the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Niederlander. Absent: C. Clark. Nays: None

**Public Comment:** Tori Roberts provided an update on the planning / progress for the Family Fall Festival.

Nicholas Thomas provided an overview of his Veterans Project. By utilizing the Hometown Banners, Nicholas will provide a booklet which will contain a short biography of each service member depicted on the Hometown Banners that are on display within the village.

### **Department Reports**

**Clerk/Treasurer:** The Annual Financial Report has been submitted to the State Comptroller's office. The annual 2% Fire Tax funds were received from the State and a check has been issued to Henry Hiteman for \$2,821.15.

- **Motion to Transfer** \$1,561.55 in relieved water payments from the General Fund to the Water Fund was made by Trustee Wheat and seconded by Trustee Murphy. Ayes: Smith, Murphy, Wheat, Niederlander. Absent: C. Clark. Nays: None
- **Motion to Make a Budget Modification** transferring \$3,663.00 from A1900.4 Contingency to A5112.4 Streets Paving was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Niederlander. Absent: C. Clark. Nays: None

**Water:** D. Barletta indicated that work on the roof of the pump house will begin soon. The Lead Service Line Inventory must be submitted by October 16<sup>th</sup>. The Village office has the spreadsheet and is awaiting the data from the DPW.

**Streets:** The paving of Water, Fenn, and Academy Streets has been completed. There are a couple of small issues that Central Contracting will come back to address. The Village will be reimbursed for the cost from the State's CHIPS program.

**Codes:** A laundromat proposal has been presented to the codes officer – research is still ongoing. A property on North Street has requested the paperwork for a rental property registration / inspection.

**Results:** A search needs to begin for the anticipated replacement of the current office assistant in the Village Clerk's office by the fall of 2025. Possible creation of a Community Activities Coordinator.

**Motion to Adjourn** the meeting was made by Trustee Wheat, seconded by Trustee Murphy.  
Ayes: Smith, Murphy, Wheat, Niederlander. Absent: C. Clark. Nays: None

Meeting adjourned at 7:30 PM.

Respectfully submitted by  
Mayor Smith